

# *The Order of the Daughters of the King®*

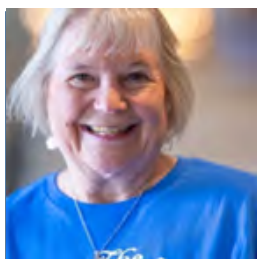
Prayer and Service for the Spread of Christ's Kingdom



## **The Province V Spring 2025 Assembly Book**



### **‘Rejoice Always’**



I wish to extend a warm welcome to all of you that chose to attend our Province V Assembly this weekend, May 2-4 2025, at the Geneva Conference Center in Rochester, Indiana. A bit of history . . . Twenty some years ago we met at this very same place when the Diocese of Northern Indiana DOK was assembled. Lena Nealley was our Province President then and I am sure she remembers how hard we tried to have a well organized first assembly with our theme being “Prayer Tools.”

I kept returning to 1 Thessalonians 5:16-18 wondering if this was our theme for the next three years. Mother Terri confirmed that returning to the same set of scriptures is how the spirit oftentimes works. Revisiting the same scriptures assures us we are spot on in our deliberation. Our theme for 2024-2027 is as follows:

This is God’s will for you in Christ Jesus:

- Rejoice always (Year 1)
- Pray continually (Year 2)
- Give thanks in all circumstances (Year 3)

We have been asked to bring an item to share and place on our Living Altar that defines “Rejoice always” to you. I hope you remembered to bring your gift. This is a wonderful way to visibly carry out our theme throughout the weekend.

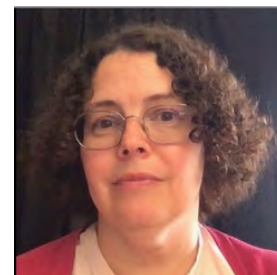
May each and everyone of you be spiritually fed and rejoice always in the community of your DOK sisters!

Love and FHS,  
Sue Fain  
President Province V

### **‘Chaplain's Letter’**

Dear Daughters,

Maybe I’m just a stubbornly negative person, but when I hear Paul urging us to rejoice always, my initial reaction tends to be, “you want me to rejoice now?!?” I then start to pile up all the reasons I have for not rejoicing, like the weather, my health, chaos and tragedy in the world, disharmony among my family and friends. . . the list goes on. Paul isn’t such a positive guy himself, so I suspect he knew that people like me would react this way. Indeed, that’s probably why he felt the need to push rejoicing upon us.



Joy is a feeling, a natural response to positive thoughts or events. Rejoicing is a little bit different. It involves a choice to acknowledge or even generate joy. The “re” part suggests that the initial joy is being duplicated, amplified in the acknowledgement or generation. Understood in this way, rejoicing is all the more necessary when we are feeling overwhelmed by all the negative experiences in our lives. Joy is the spark of light, not just at the end of the tunnel, but right here in the darkness with us. Rejoicing is the choice to kindle that light into a source of wisdom and hope.

So how do we kindle that light in a way that is both authentic and sustainable? For some, it might be tempting to start with abstractions, especially religious ones. Sure, go ahead and rejoice in those. Also, if you already have something exciting going on in your life—a birth, a new or re-emerging romance, a new opportunity, a triumph—take delight in that and give thanks to God. You can save the next three paragraphs for later.

For the rest of us, life might be dragging a bit, so let’s try starting by noticing our immediate physical circumstances. Even if you are ill or suffering from chronic pain, there may be something about your surroundings that gives you pleasure. Is the temperature (thanks to this sweater or blanket or air conditioning unit) just right? Can you still taste or smell or feel in your belly that delicious meal from awhile ago? Are you seated or standing or lying in a way that supports your body comfortably? Can you see your favorite colors anywhere around you? Can you hear birds or music or the sounds of loved ones moving around?

If your answer to those questions is yes, don’t jump to the obligation of thanksgiving too quickly. Be still, and allow yourself to enjoy whatever you have noticed. Receive it as God’s gift to you, a sign of God’s loving desire for your continued existence and the care that flows from that desire. Allow delight in that one thing, no matter how insignificant, to emerge as a glow within you. Hold that glow for a moment or two or three, and only then give thanks to God for it.

Now consider how you might take that same sort of joy with you into less comfortable situations. This is where you might start if your answer to those earlier questions was no. What small changes might you make so as to attend a bit more to your own pleasure? In other words, how might you more actively participate in the care that flows from God’s desire for your continued existence? Can you adjust the temperature or lighting? Keep a memento nearby from some treasured experience? Treat yourself with (not too much) of your favorite food? You may well still be experiencing some (major) discomfort. The point is not to ignore all unpleasantness, but to find some source of joy in the midst of it all.

This is also where you might get more abstract, having physically grounded yourself in the here and now. Are there thoughts—theological or otherwise—that give you joy? Some may have arisen from your reflection on your physical circumstances, others may be separate. Remember what you know, but don’t stop there—allow curiosity to lead you into new pathways of delight. Revel in word-play or mathematical symmetry. Be mindful that the God of truth invites your company in appreciation of each portion of truth you can discover. Again, allow yourself to hold the glow that delight before giving thanks to God for the gift you have received.

Now, allow that glow of joy to illuminate whatever darkness may be surrounding you. Do you see opportunities you couldn’t see before, or see the same old opportunities in a different light? Does the knowledge of God’s loving care for you allow you to confront the darkness with a little more courage? Does inviting another person to share your joy help you both feel a little less alone? If the answer to any of these is yes, then now you are rejoicing, as God rejoices in you.

You may find joy hard to kindle. If your wood is damp with tears, you may have to light several smaller fires to dry it out before the bigger pieces will catch. Be patient with yourself, as God is patient. Keep searching for joy, and in good time God will show you the path of life, for in God’s presence there is fullness of joy to be found, and in God’s right hand are pleasures for evermore.

For His sake,

# Province V Assembly at Geneva Retreat Center

## *Suggested Schedule*

### **Friday, May 2 (all times EDT)**

3:00 – 5:00 Arrival and Registration for Attendees  
4:30 – 5:30 Hospitality – Diocese of Northern Indiana  
5:30 – Jane Searcy address via Zoom  
6:00 Dinner (Dining Room)  
6:45 Welcome by Geneva Staff, remarks by President  
7:00 Evening Speaker on history of Living Altar – Susan O'Brien  
7:30 Blessing of the Meeting Space, Set the Living Altar, Compline of Remembrance

### **Saturday, May 3**

7:00 Morning Prayer  
8:00 Breakfast  
8:15 – 8:45 Registration of Saturday only participants  
9:00 – 9:45 Business meeting  
9:45 – 9:50 Break  
10:00 – 11:45 Eucharist and Healing Service  
11:45 – 11:55 Break

### **Saturday, May 3 (continued)**

12:00 Lunch  
1:00 – 2:00 Keynote Address – Fr. Brian Grantz  
2:00 – 2:05 Outreach Address – United Ministries  
2:05 – 2:15 Break  
2:15 – 4:45 Workshops, etc.  
4:50 Group Picture  
5:00 Hospitality and Free Time  
6:00 Dinner  
6:45 Drama Mamas Skit  
7:00 Stripping the Altar and Compline  
8:15ish Hospitality and Social Time

### **Sunday, May 4**

8:00 Breakfast  
9:00 Morning Prayer  
9:45 Departure with Sending Prayer  
11:15 Last check out time – Turn in keys, evaluations

**Please note:** there is a reason the above schedule is labeled as “suggested.” This is YOUR retreat. Your time to relax, refresh, and renew your connection to God. If that means you need to wander around the center all weekend, praying or meditating or just BEING in God’s presence, then do that! Seriously—we mean it wholeheartedly. We have activities planned for those who want to participate, but if you are led by the Holy Spirit to take a nap, then by all means, take a nap. Really. No pressure, no guilt. We’ll see you when we see you and simply rejoice that you’re here. - The Prov V Assembly Committee.

## **Reminders for Group Courtesies: Province V Spring Assembly 2025**

### **Geneva Regulations**

- No smoking in the buildings.
- Possession of illegal drugs, smokable CBD products and firearms are prohibited on the premise.
- Be prompt for meals. No smoking in any building.

### **Be Attentive to One Another’s Needs**

- ♦ Avoid using perfumes or other heavy fragrances. Several sisters react negatively to these fragrances when exposed to them.
- ♦ Be mindful of the needs of your sisters on retreat. Many have chosen this time for quiet, rest, and meditation rather than a workshop event.
- ♦ Social gatherings are expected. Please meet in the larger meeting spaces and away from the bedrooms.
- ♦ Please adhere to the quiet hours. We suggest 10:30 p.m. to 7:00 a.m.

If you need help with anything, don’t hesitate to ask a board member. We are here for you.

**Relax, Refresh, Rejuvenate**

## **Conversations with Daughters**

Report to Province V, May 2025

Conversations With Daughters (CWD) is a national council sponsored monthly recorded and edited Zoom call that is then posted to The Order's YouTube channel. Daughters must register to obtain the Zoom link and join the call; anyone can watch the video after it is posted.

The reason I'm bringing this to the Assembly's attention is because I would like to see a similar program produced here in this Province; I would suggest starting with a quarterly schedule, not monthly.

The technology is easy to use, there are free/open source video editing tools, and social media platforms are widely available and many Daughters already have experience in posting videos.

If this is something the Assembly wishes to pursue, I would recommend a new committee, to which I would be advisor. Being advisor instead of chair of this committee allows us to bring in new, perhaps younger, leadership. This is how we grow The Order – we who are leaders train up the next generation.

The topics could include such things as:

- How DOK does the chapter > diocesan assembly > province > national thing
- Racism and "Sacred Ground"
- Environment and "Love God, Love God's World"
- Communication: newsletter, website, social media...
- Membership
- Starting a new chapter
- Embracing DALs
- Chapter Meeting Basics
- Service: One Size Does Not Fit All

I am open to questions and discussions about this. I urge the Provincial Assembly to consider instituting such a program before the next Triennial.

Faithfully submitted

Carol Townsend

National Chair

Conversations With Daughters

**PROVINCE V and THE DIOCESE OF CHICAGO DAUGHTERS AT LARGE**  
**REPORT FOR PROVINCE V ASSEMBLY**  
**MAY 2025**

Greetings Sisters in Christ.

It is a great honor to have been appointed Daughter at Large (DAL) Chair for both Province V and The Diocese of Chicago for this triennium. Since I first took my vows the statement in our prayer that calls us to “gather the scattered sheep within [His] fold has always resonated deeply within me. Now, after having been one of those “scattered sheep” for many years, I bring an understanding of both the incredible and incredibly frustrating experiences our DALs have as they passionately live out the vows. Even though I have now been adopted by a Chapter and am loved and supported by these Sisters in Christ, I still consider myself a “Missionary Daughter,” since there is no Chapter in the Church where I attend. Many DALs are in parishes where there is no support to start a Chapter, or live in areas where there is no Liturgical Church to support a Daughters Chapter. Being a DAL can be a very isolating experience. For me personally, if it weren’t for Province, Diocesan and Triennial gatherings, and, now, the Chapter where I find community, I may have considered leaving Daughters altogether.

That said, my vision for this triennium is for Province V DALs to unite as a group to support one another in expressing how we individually and, hopefully, collectively live out our vows. Changes at the National Level, will allow us to further explore how to do this. Exploring this vision began in December 2024 via zoom. Our second meeting ran into many technical glitches. I am hoping to call another meeting during May together make further plans to accomplish our vision.

As of today, April 15, 2025, there are 105 DALs within the Province. This is fewer than what was recorded in October. The drop in number may be for a number of reasons: these Sisters may have moved out of the Province; they may have joined a Chapter and are no longer considered a DAL; or, sadly, because they were more than 2 years behind in the payment of their dues, they were automatically removed from the computer contact list. Although I am concerned about all, I am most concerned about this last group, I do not want to lose anyone because we have failed to reach out to them. I am hoping to meet with the Diocesan Presidents, or their DAL Chair, do a deeper dive into this list and work to further understand how to keep our Sisters connected and supported, especially since out of the 111 current DALs, 76 are current in their dues; 16 are a year behind in payment; and another 15 are due to be removed from the list.

I am also concerned that there may have been Sisters that have transferred out a Chapter, or have joined a Chapter and are no longer DALs, and have not filled out the paperwork to become a daughter at large. If you know of any and have contact with them, please make sure that the proper “transition” form has been filled out and have them contact me with any additional questions. Here are our DAL numbers per Diocese and their dues status.

DIOCESE	CURRENT	1YR BEHIND	2YRS BEHIND	TOTAL DALs
CHICAGO	7	1	2	10
FOND DU LAC	2	0	1	3
GREAT LAKES	8	3	4	15
INDIANA	9	3	4	16
MICHIGAN	8	4	0	12
MILWAUKEE	11	0	0	11
MISSOURI	7	0	2	9
N. INDIANA	8	0	0	8
OHIO	7	3	1	11
S. OHIO	7	1	1	9
SPRINGFIELD	2	1	0	3
	76	16	15	107



When I first looked at these numbers, they were overwhelming, but, if we work together, we can bring these Sisters back into fellowship with their Province Sisters.  
Please if you are able to assist in this task, contact me at 773-551-8401 or at sbenjaminusa@aol.com.

Sincerely and Respectfully Reported

FHS,

Sister Susan Benjamin, DAL Chair for Province V and The Diocese of Chicago

April 15, 2025

## Keynote Speaker

### Fr. Brian Grantz



Fr. Brian Grantz has served as Dean & Rector of the Cathedral of Saint James in South Bend for the past 17 years. He grew up in Western Pennsylvania and Maryland, moving to South Bend (the first time) not long after graduating from

Penn State and getting married to Tamisyn almost 39 years ago. Brian & Tamisyn have four adult children - two of whom are getting married this year - who are spread out from New York City to the Twin Cities. They currently share their home with a 110 lb Great Pyrenees named Sadie. When not doing dean things, Brian enjoys hiking and long-distance walking, listening to music, watching comedy and mystery movies, and every manner of dad joke (the worse, the better).

## United Ministries of Fulton County The Province V Assembly Outreach Project

We are supporting United Ministries of Fulton County, located in Rochester, IN as our outreach project for the Assembly.

The mission statement of United Ministries is to “give assistance in the form of food or funds to Fulton County residents in need, keeping in mind God’s purposes”

The United Ministries of Fulton County are helping our neighbors in crisis. You can be a part of the help with your donation. Please bring money, a canned good, or a household item such as paper goods, diapers, baby wipes, etc. to the Province V Assembly. This is a Christian-based program. If you are not able to make it to the assembly, donations may be mailed directly to:

United Ministries of Fulton County  
P.O. Box 531 Rochester, IN 46975.

For more information, go to:  
<https://www.facebook.com/UMFCI/videos/841715431059077/>



Food  
Pantry



Emergency  
Assistance



Christmas  
Basket

## Diocesan Assembly Reports

### Chicago

*Pat Perrier, Co-President*

*Sandra Hurlbert, Co-President*

The Chicagoland Assembly is deeply grateful for all the ways our Daughters have demonstrated an ongoing commitment to their vows and active support of our Order in our assembly this year. Beginning with the National Triennial meeting in Louisville, KY, we had a wonderful representation of energy and support with many Chicagoland Chapters and Daughters in attendance!



Chicagoland Assembly Daughters at Triennial ~ June 2024

Building on the energy at Triennial, our Chicagoland Daughters then brought all their interest and enthusiasm along in September 2024 and came out for the Chicagoland Fall Assembly held at St. John the Evangelist in Lockport, IL.

Our Fall Assembly program included: worship, the installation of our Chicagoland assembly officers, a summary of assembly membership and finances, a recap of the activities at triennial, a “chapter service highlight segment” educating Daughters about St. John Lockport’s on-campus Little Free Pantry with staples for those in need, and then a small group break-out session during which Daughters could discuss “why DOK”. The assembly finished with a plentiful lunch and fellowship provided by our DOK sisters at St. Johns, Lockport.



Chicagoland Fall Assembly ~ September 2024

In November our DOK neighbors to the north in the Wisconsin DOK assembly extended an invitation for our assembly to join them during their retreat day at St. Dunstan’s in Madison, Wisconsin. Five of our Chicago assembly Daughters were able to attend this wonderful day of worship, learning and fellowship, including Pat and Sandra, Chicagoland assembly co-Presidents.



Wisconsin DOK Fall Retreat ~ November 2024

Following the kickoff of the new Triennial (2024-2027) at our Fall Assembly, our officer team re-established monthly leadership zoom meetings for our chapter leaders to check-in and learn about what is happening at the Province V level, and to provide a forum for sharing news and exchanging ideas between our chapter leaders. All Chapter officers (or



their designated representatives) are invited to join in with the leadership zoom calls and are encouraged to share and ask questions.

As Advent 2024 began, several of our chapters supported retreats and quiet days. Other chapters created Christmas gift baskets for Chicago families by partnering with the ReVive Center for Housing and Healing in Chicago – which operates the annual Christmas Basket outreach program.

In January at the monthly Province V DOK board meeting, our Province V Chaplain, Mother Terri Bays, highlighted the important work being done in Province V of the ECUSA to combat Human Trafficking and she promoted the new awareness training that was being made available. We promptly communicated this work being done by Prov V ECUSA and the important free training with our assembly leaders at our monthly leadership zoom. We also created a flyer highlighting the training opportunities and shared the training information to our assembly as well. Approximately 10 of our leaders attended the Prov V ECUSA sponsored Anti-Human Trafficking training sessions offered in February and March.

For Lent 2025, assembly chapter service included: creating parish prayer stations, encouraging the sharing of gratitude in the parish through a free card ministry, creating and distributing cold weather supply kits for the unhoused, and supporting parish Lenten quiet days.

Our Chicagoland Spring Diocesan Assembly on April 4<sup>th</sup> was hosted by St. Marie Chapter at St. Andrew's Episcopal Church in Downers Grove. Our program included: worship, a large group enrichment session covering Anti-Human Trafficking, a small group break out session on our Vow of Service with discussion around motivational Bible verses and an activity expressing gratitude for the work we have been given to do.

The large group enrichment session was built on the awareness and momentum we gained by participating in the Prov V ECUSA anti-human trafficking training sessions. We invited Pastor Amity Carrubba, president of the board of Magdalene House Chicago, a recovery program for trafficked women, to participate in our Spring Diocesan Assembly held in April. In addition, Rev. Carrubba was supported with a Q&A panel including Magdalene House Chicago representatives ~ three of our own DOK assembly Daughters, Dr. Lois Garland-Patterson, MHC board member, Suzanne Jeter and Kathy Schultz, MHC volunteers ~ all DOK members at St. John's DOK Chapter, Naperville, IL.

And of course, the day concluded with a delicious lunch and fellowship together.



Chicagoland Spring Assembly ~ April 2025

As we finish our program year, we are tremendously thankful for our many blessings. We also see the real challenges that are ahead for our chapters and our assembly.

We are holding on to our 12 Chapters and 9 DAL members for a combined total of 150 members. However, two of our chapters that have been without clergy are currently at risk. Within our assembly's membership more than 10% (19) have unpaid dues, some now in arrears for more than 2 years. We asked the national office to run a list of all daughters who had become inactive in our assembly since 2019 and that report included 84 women, which means our assembly has lost 35% of its total membership in the last 6 years.

While our Assembly and our Diocese are still rebuilding following the pandemic years – several of our chapters reside in parishes without clergy. At least two chapters have brand new clergy, and among the new clergy we have discerned that there is a general lack of knowledge about our Order within the Diocese. DOK is simply not “top of mind” with new clergy. As we complete this program year and begin the next, we will be working to support the important clergy relationships with our 12 chapters parishes as well as establishing new relationships and building awareness with clergy throughout the Diocesan area.

Simplifying communication within the assembly has also been a focus this year. We began by establishing a single email address for our assembly officers – [dokchicagoland@gmail.com](mailto:dokchicagoland@gmail.com). Similar to the National DOK leaders who have a dedicated email address provided by the Order, this dedicated account gives our Daughters one address in order to reach us quickly and also allows us to share communications quickly among officers.

To communicate news and events with the assembly, we continue the use of traditional emails alongside our monthly leadership zoom meetings. Communications created by the assembly officer team are forwarded to leadership to share with their chapters at meetings and via their own distribution.



Social media is a communication focus at the DOK National level and following our return from Triennial we established Facebook and Instagram accounts for our assembly. You can find our DOK assembly on FB & IG by searching for **DOKChicagoland**. We would be delighted to have your support by subscribing. Our pages are small but growing! Several of our social media posts have been noticed and shared by the National DOK Instagram account and we are beginning to grow awareness beyond Chicagoland -- the goal is to build awareness, enthusiasm and to let folks know "we are here."

Please follow these links to view our social media accounts:

Facebook

<https://www.facebook.com/profile.php?id=61561163077315>

Instagram <https://www.instagram.com/dokchicagoland/>

Following the Triennial meeting we also created a reel of photos from Louisville and shared it out via our Instagram account. It was an easy way to share the energy and a few memories of a wonderful gathering together in Louisville. We are including the link with hope that you and your assemblies might enjoy it as well!

<https://www.instagram.com/reel/C8uuZrtPCeb/>

We are delighted by the support and commitment of our members in the Order and we continue in our prayers for the sevenfold gift of the Holy Spirit to help us as we serve Him through our assembly.



Chicagoland Spring Assembly ~ April 2025

## **Eau Claire**

This Diocesan Assembly is currently unassembled.

## **Fond du Lac**

This Diocesan Assembly is currently unassembled.

## **Great Lakes**

*Jeannine Totzke, President*



The Order of the Daughters of the King® Episcopal Diocese of the Great Lakes (EDGL) was created after the juncture of Eastern & Western Dioceses of Michigan. Once the juncture was completed, we held an assembly and changed the name of the Dioceses to EDGL and elected an executive board which includes a president, vice-president, treasurer and a secretary with the benefit of a Daughters at Large (DAL) chair and co-chair. This is significant in that while the dioceses were separate, Eastern was disassembled and Western only had a president and secretary which made things a bit difficult at times.

With the help of National, we disbanded the Eastern & Western Assemblies, then applied for a new assembly under EDGL. Our treasurer changed the name on the Western Diocese's EIN number by simply sending a letter to the IRS. Instructions are available on-line at the IRS website. Now we are able to change the name of our bank account once we contact our them which will be soon now the Easter has passed. The process began in October of 2024; it took about 7-8 months to complete.

We are excited to have worked the process out with National as many other dioceses are joining together. Hopefully this will make those transitions easier to manage in the future.

EDGL's Executive Board's goals are to rejuvenate our Rule of Life commitment with all the daughters within the new EDGL membership, including the DAL. Many chapters are struggling and we had to disband 4 chapters once we were joined through National. We hope to visit all chapters and assist those struggling by nurturing their needs. We are going to schedule our next assembly in the near future.

## **Indianapolis**

*Karen Sullivan, President*



New admissions (reported) from chapters:

Trinity Chapter, Bloomington:

2, summer of 2024

Grace Chapter, Muncie:

3, All Saints Sunday, 2024

St. Teresa Chapter, Anderson: 1, January 2025

Assembly (Gathering) for Indianapolis Diocese was at Grace Church, Muncie, hosted by Grace Chapter on October 5th.

## Bishop's Chapter Book Club:

We meet every other week for one hour sessions discussing parts of our chosen book. In Advent and Lent we meet every week for 30 minutes. The books we have read:

"Column of Burning Spices" by P.K. Adams about the life of St. Hildegard of Bingen. Hildegard was a genius who wrote hymns, poetry and religious dissertations in the 11th century.

"The Gift of the Red Bird, A Spiritual Encounter" Paula D'Arcy for the Advent Season.

"Mystical, Encounters, Miracles and Divine Love" by a DOK Sister Kathryn Wahnoutka. We really recommend this book for all Daughters as it shows her love for the Order and explains some of our "trials" at the beginning of this century.

On June 2, 2025 we are beginning to read "Ladder to the Light: An Indigenous Elder's Meditations of Hope and Courage" by Episcopal Bishop Steven Charleston. "Here is wisdom born out of a lifetime of listening faithfully to the voice of God. Here is wisdom we need for living in these days." The Right Rev. Michael Curry.

PLEASE CONTACT ME IF YOU ARE INTERESTED IN JOINING US.

## Michigan

*Pat Tilley, President*

The fall of 2024 we held our meeting at St. Andrew's Church, hosted by the Esther/Margaret of Scotland Chapter.



The day centered around the All Saint's Day, praying for loved ones no longer with us in person.

During our meeting we held elections for officers for the 2024-2027 session: elected as Treasurer-Carolynn Johnson, Secretary-Lena Nealley, Vice-President-Charlotte Wall, President-Pat Tilley.

Pat Tilley presented our program-"When God Whispers Your Name"-and gave a brief history of how the Daughter's of the King began.

The day was filled with a wonderful feast, as prepared by the host chapter. We enjoyed a variety of music, and a presentation of a new chaplain's cross for Fr. Kerr.

We held our first retreat of 2025 on March 1, at St. David's with music and a labyrinth that was shared from

the Parish of Nativity, Carolynn Johnsons home church; also added the word "Rejoice" at the end of our theme, "When God Whispers Your Name-Rejoice".

We plan a second retreat within three months-to enhance communication with the chapters and the diocesan board.

Our newsletter is in the making and will be sent to all the members-seeking their input to bring us closer to one another and to our Church's.

Our second retreat will be centered around "Morning Prayer-Breakfast"-a suggestion by one of the Daughter's and many seconded the idea.

We have a goal for keeping our members that do not have a chapter affiliation aware of all programs and really desire their personal input.

Our prayers continue for all Daughters of the King and for our churches to be all God desires.

## Milwaukee

This Diocesan Assembly is currently unassembled.

## Northern Indiana

*Bunmi Okanlami, President*

Greetings from all of us in the Northern Indiana Diocese. The Order had a challenging year in



Northern Indiana in 2024, with attrition in many chapters, turmoil in others and church closings leading to less activity in outreach services done by our chapters. Chapter members remain active, serving in many roles within their parishes. The inertia made it difficult to install new officers to serve in individual chapters and at the Diocesan level. Our Spring assembly was cancelled due to low registration, but we look forward to holding the Fall Assembly hosted by the Mary and Martha Chapter in South Bend, IN.

We continue to encourage our chapters to seek new members within their churches and surrounding parishes, as there is a desperate need for new and younger girls and women to rejuvenate the Order of the Daughters of the King in Indiana and all over the USA. We are determined to continue to increase our membership by attracting young women and girls to create Junior Chapters. This will be necessary in all our chapters nationally for the continued survival of our Order. Unfortunately, at least 2 chapters in this assembly will be disbanded because of membership numbers less than the three required to maintain a Chapter.

We were blessed to have had good representation at the last Triennial, where we were inspired to go back home and share our mission with more women as we serve and pray in our communities.

For Lent 2025, we repeated our collaborative Lenten discipline introduced in 2023, which encouraged our members to contribute at least one dollar per day per member into a fund in our Diocesan account, which was used to offset membership dues for Daughters who needed support and some of the funds were made available for our members to attend the Triennial 2024 in Louisville, KY.

Above all, we are doing our best to live out our vows, bearing our crosses through the battles of our earthly lives. Daughters of the King in the Northern Indiana Assembly continue to be the prayer warriors in their various congregations.

### **Northern Michigan**

This Diocesan Assembly is currently unassembled.

### **Ohio**

*Karen Swan, President*

The Diocesan Assembly of Ohio Daughters of the King has had a bittersweet year. Five chapters said goodbye/hello to their clergy. We said goodbye to Rev. Ann Kidder our diocesan chaplain as she retired and hello to Rev. Sally Goodall, our new chaplain.

On the diocesan level, we attended the Absalon Jones Service, had our table at the Diocesan Convention and Convocation. At a hybrid Spring meeting, it was decided to do some community building get togethers along with the ECW. In September, we had our fall assembly jointly with the ECW. Once again, the Diocesan Assembly contributed to the 4 funds and knit for Christmas at Sea. We attended St. Elizabeth's quiet day, at the beginning of Lent.

Our chapters are living our rules of life, prayer and service. Through these rules, we are also practicing evangelism. Card ministries continue (Saint Elizabeth chapter, Saint Christopher's chapter and St. Martin's chapter). Discernment and new members (Saint Elizabeth, Saint Christopher's, St. Catherine of Siena and All Saints). St. Hildegard's has an extensive ministry at an extended care facility, which includes a monthly Eucharist service, weekly holy rosary prayers, oral book club, Bible study along with parties, etc. Once again, the Living Water Chapter hosted the ECW Easter Flower Project. 479 tray favors were delivered to 4 extended care facilities. Book studies abound. Living Water

Chapter hosted a book discussion/luncheon facilitated by Rev. Sally on "The Personal Librarian" by Marie Benedict and Victoria Christopher Murray. Fourteen people attended – men, women, black, white.

Trinity Chapter made a shawl for Bishop Anne.

### **Southern Ohio**

*Cynthia Turner, President*

The Diocese of Southern Ohio has four chapters, but sadly we are not assembled.

In my chapter at St. Philip in Columbus, Ohio, we have 3 faithful members plus several parishioners who attend our monthly meetings.

Our studies for 2024 and 2025 have included: Hearing God in Conversation by Samuel C. Williamson, and our current study, The Great Divorce by C.S. Lewis.

Our church has a food pantry for the community, and the Daughters, with the help of the congregation, supply the pantry with Blessing Bags which include travel size toiletries.

We have been able to supply the pantry between 10 to 15 bags per month.

I will continue to reach out to the other chapters to see if there is anything they need.

### **Springfield**

This Diocesan Assembly is currently unassembled.



# Rules of Procedure

## Business Meeting of the Province V Spring Assembly 2025

1. All electronic devices must be silenced during the business meeting.
2. The business meeting will begin at the hour announced in the schedule and will continue in session until all business is completed.
3. Quorum is established 'as all present' in Article IV, Section 2 in the bylaws.
4. All members residing in the geographical boundaries of Province V and are members in good standing, current in dues, are eligible to vote.
5. Voting may be conducted by any method the chair so chooses.

## Agenda

### Province V Spring Assembly Business Meeting, May 3, 2025

- ♦ Call to Order-Sue Fain
- ♦ Prayer of the Order-Judy Noggle
- ♦ Roll Call-Judy Stark
- ♦ Approval of Minutes from 2024 Virtual Assembly, April 13, 2024-Judy Stark
- ♦ Treasurer's Report-for First Two Quarters-Phyllis Nottingham
  - a. Financial Statement
  - b. Budget for the Remainder of the Triennia
- ♦ President's Remarks-Sue Fain
- ♦ Announcements
  - a. Questions - Remain after the closing of the assembly
  - b. Suggestions of a location for next year's assembly; Please email Sue Fain
- ♦ New Business
  - a. Diocese of the Great Lakes is official. Jeannine Totzke, Diocesan President
  - b. Assembly Registration this year and Use of Square
  - c. Any other new business
- ♦ Old Business
  - a. Any old business
- ♦ Motto of the Order – Lois Weed
- ♦ Meeting adjourned - Sue Fain



## **PROVINCE V SPRING ASSEMBLY**

**4-13-24**

### **CALL TO ORDER**

- Province V President, Celeste Hilliard, called the meeting to order at 11:00 AM, EST, 10:00 AM, CST.
- Karen Sullivan led the Prayer of the Order.

### **PRESENTATION OF THE NORMS**

- Judy Stark, Secretary, read the Rules of Procedure and Roll Call

Chicago	16	Indianapolis	10	National	0	Southern Ohio	0
Eastern MI	0	Michigan	2	Northern IN	5	Springfield	0
Eau Claire	0	Milwaukee	1	Northern MI	0	Western MI	4
Fond Du Lac	0	Missouri	0	Ohio	7	Guests	1

Total: 46

### **APPROVAL OF 2023 SPRING ASSEMBLY MINUTES AT BELLWETHER FARMS**

- A motion to accept the Minutes of the 2023 Spring Assembly at Bellwether Farms was made by Kathy Schultz and seconded by Georgia Irre. Motion to accept was approved.

### **TREASURER'S REPORT**

- Phyllis Nottingham, Treasurer, reported \$3,371.86 total income and \$3,742.28 expenses, for a net income of (\$2,971.28).
- The Board voted to take the scholarship expense of \$1,341.67 from Savings, so the net income is \$971.28.
- 181 Daughters in Province V have not paid their dues.
- The Treasurer's Report was accepted and will be filed for audit.

### **PRESIDENT'S REMARKS**

- I thank my Board for listening to me throughout my term as President. Also, I thank all the Daughters in the Province, especially the Diocesan and Chapter Presidents. Thank you all, I applaud you!

### **ANNOUNCEMENTS**

- Triennial delegates must be credentialed by May 31st.
- Welcome to Georgia Irre, the Interim President of the Diocese of Milwaukee, WI.

### **PROPOSED BUDGET FOR THE 2024-2027 TRIENNIUM**

- Proposed income for 9/1/24 – 8/31/25 is \$13,993.00 and the same amount for 9/1/25 – 8/31/26. For 9/1/26 – 8/31/27, the income is \$3,993.00, no retreat income included. \$150 in Dues Assistance is available.
- Bunmi Okanlami moved and Georgia Irre seconded a motion to accept the proposed budget. The motion passed.

### **REPORT OF THE NOMINATING COMMITTEE**

- Lena Nealley reported that the nominees for the Province V Executive Board for 2024-2027 are:  
President: Sue Fain, Indianapolis  
Vice-President: Cathy Wolford, Ohio  
Secretary: Judy Stark, Chicago  
Treasurer: Jeanne Totzke, Western Michigan

- The Alternates for Triennial are Lois Week, W.MI. and Susan Benjamin, DAL.
- Mother Terri Bays moved that we accept and Susan O'Brien seconded that we accept the slate of officers and alternates. The motion was accepted by acclamation.

### **OLD BUSINESS**

- Celeste said we're working on using a credit card for Triennial and Province V expenses. No date yet for the card.

Jan Foster, Diocesan Assembly of Indianapolis, led us in saying the Motto of the Order.

Meeting was adjourned at 12:12 PM, EST, 11:12 AM, CST.

Respectfully submitted,

Judy Stark, Secretary

## **Province V Assembly – DOK**

### **Profit & Loss**

**September 2024 through March 2025**

	<b><u>Sep '24 – Mar '25</u></b>
Ordinary Income/Expenses	
Income	
400 – INCOME (REVENUE)	
410 – Retreat/Assembly Registration	2,831.13
415 – Dues from National	3,180.00
425 – Interest Income	<u>1.41</u>
Total 400 – INCOME (REVENUE)	<u>6,012.54</u>
Total Income	<u>6,012.54</u>
Expense	
1030 – Triennial Expenses	-148.34
600 – EXPENSES	
650 – Administrative Expense	
660 – President's Travel & Expense	167.96
690 – Website Expenses	<u>348.00</u>
Total 650 – Administrative Expense	<u>515.96</u>
Total 600 – EXPENSES	515.96
765 – Bank Service Fees	0.00
780 – Misc. & Other	100.00
785 – Bond	187.00
800 – Retreat / Assembly Expenses	
805 – Rooms, Meals, Common Areas Exp.	2,575.00
890 – Retreat / Assembly Expenses – Other	<u>0.00</u>
Total 800 – Retreat / Assembly Expenses	<u>2,575.00</u>
Total Expenses	<u>3,229.62</u>
Net Ordinary Income	<u>2,782.92</u>
<b>Net Income</b>	<b><u>2,782.92</u></b>

Province V Assembly – DOK  
Profit & Loss Detail

March 2025

Type	Date	Num	Name	Memo	Split	Amount
Ordinary Income/Expenses						
Income						
400 – INCOME (REVENUE)						
410 – Retreat/Assembly Registration						
Deposit	03/03/2025		Phyllis Nottingham	Square Retreat..	110-Savings	267.85
Deposit	03/04/2025	839	Cherry E. Radin	Retreat	100-Checking	230.00
Deposit	03/04/2025	3111	Judith Ostrander Nog..	dep. Noggle &..	100-Checking	200.00
Deposit	03/04/2025	2007	Virginia Suzanne Jeter	Deposit	100-Checking	100.00
Deposit	03/04/2025	3609	Susan Meehan	Deposit	100-Checking	100.00
Deposit	03/04/2025	7082	Celest Hilliard	Retreat	100-Checking	230.00
Deposit	03/04/2025	4408	Amanda Meitz	Retreat	100-Checking	230.00
Deposit	03/04/2025	3340	Karen Swan	Retreat	100-Checking	230.00
Deposit	03/04/2025	6973	Susan Benjamin	Retreat	100-Checking	230.00
Deposit	03/04/2025	16334	Phyllis Nottingham	C/C Fees	100-Checking	7.38
Deposit	03/04/2025	9137	Kathleen Schultz	Deposit	100-Checking	100.00
Deposit	03/12/2025	DEP	Cathy Wolford	Square	110-Savings	97.32
Deposit	03/04/2025		Terri Bays	Square Regist..	110-Savings	<u>48.58</u>
Total 410 – Retreat/Assembly Registration						2,071.13
425 – Interest Income						
Deposit	03/31/2025			Interest	110-Savings	<u>0.22</u>
Total 425 – Interest Income						<u>0.22</u>
Total 400 – INCOME (REVENUE)						<u>2,071.35</u>
Total Income						<u>2,071.35</u>
Expense						
785 – Bond						
Check	03/23/2025	EFT	CNA Surety	Bond #7023870	100-Checking	<u>187.00</u>
Total 785 – Bond						187.00
800 – Retreat / Assembly Expenses						
805 – Rooms, Meals, Common Areas Exp.						
Check	03/31/2025	EFT	Geneva Retreat Center	EFT Check	100-Checking	<u>1,800.00</u>
Total 805 – Rooms, Meals, Common Areas Exp.						<u>1,800.00</u>
Total Expense						<u>1,987.00</u>
Net Ordinary Income						<u>84.35</u>
Net Income						<u><b>84.35</b></u>

## Province V Proposed Budget for the 2024—2027 Triennium

	Proposed 9/1/24 to 8/31/25	Proposed 9/01/25 to 8/31/26	Proposed 9/1/26 to 8/31/27
<b>INCOME:</b>			
Dues Income	\$ 3,990.00	\$ 3,990.00	\$ 3,990.00
Retreat Income	\$ 10,000.00	\$ 10,000.00	\$ -
Interest Income	<u>\$ 3.00</u>	<u>\$ 3.00</u>	<u>\$ 3.00</u>
<b>Total Income</b>	<b>\$ 13,993.00</b>	<b>\$ 13,993.00</b>	<b>\$ 3,993.00</b>
 <b>EXPENSES:</b>			
President's Triennial Registration	\$ 200.00	\$ 200.00	\$ 200.00
DAL Chair Triennial Registration	\$ 200.00	\$ 200.00	\$ 200.00
Travel	\$ 300.00	\$ 300.00	\$ 150.00
Newsletter	\$ 400.00	\$ 400.00	\$ 125.00
Website	\$ 300.00	\$ 300.00	\$ 300.00
Liturature	\$ 50.00	\$ 50.00	\$ 50.00
Surety Bond	\$ 190.00	\$ 190.00	\$ 190.00
Board Retreat	\$ 3,000.00	\$ 3,000.00	\$ 1,200.00
Retreat Expenses	\$ 5,000.00	\$ 5,000.00	\$ 620.00
Triennial Expenses	\$ 240.00	\$ 240.00	\$ 140.00
Outreach	\$ 100.00	\$ 100.00	\$ 100.00
Scholarships	\$ 500.00	\$ 500.00	\$ 500.00
International Daughters	\$ 100.00	\$ 100.00	\$ 100.00
Dues Assistance	\$ 100.00	\$ 100.00	\$ 100.00
Savings	<u>\$ 3,313.00</u>	<u>\$ 3,313.00</u>	<u>\$ 18.00</u>
<b>TOTAL EXPENSES</b>	<b>\$ 13,993.00</b>	<b>\$ 13,993.00</b>	<b>\$ 3,993.00</b>



**The Bylaws of The Order of the Daughters of the King, Province V Assembly  
As approved by the Province V Assembly in its business meeting of May 6, 2023**

**PREAMBLE**

The Daughters of the King resident within the territorial boundaries of the Episcopal Dioceses of Chicago, Eastern Michigan, Eau Claire, Fond du Lac, Indianapolis, Michigan, Milwaukee, Missouri, Northern Indiana, Northern Michigan, Ohio, Southern Ohio, Springfield, and Western Michigan in the States of Illinois, Indiana, Michigan, Missouri, Ohio, and Wisconsin, and organized for the purpose of extending Christ's Kingdom through Prayer, Service and Evangelism, do ordain and establish these bylaws. The Order of the Daughters of the King, Province V Assembly is a constituent member of The Order of the Daughters of the King, Inc. an order within the One, Holy, Catholic, and Apostolic Church, for women who are communicants of the Episcopal Church, churches in communion with it, or churches in the historic episcopate but not in communion with it.

**ARTICLE I – Name**

This body shall be known as “The Order of the Daughters of the King, Province V Assembly.” (hereinafter referred to as “Province V Assembly”)

**ARTICLE II – Object**

The object of this body is to extend Christ's Kingdom through Prayer, Service and Evangelism.

**ARTICLE III – Controlling Law**

The law governing the Province V Assembly is:

Section 1. The Bylaws of The Order of the Daughters of the King, Inc. (hereinafter referred to as “The Order”)

Section 2. The Bylaws of The Order of the Daughters of the King, Province V Assembly

**ARTICLE IV – The Annual Business Meeting of the Province V Assembly**

The legislative power of the Province V Assembly shall be vested in a business meeting during the Annual Gathering thereof.

This meeting shall be convened, shall conduct its proceedings, and shall exercise its authority in a manner consistent with the provisions of Article III.

Section 1. The Province V Assembly shall conduct its business meeting at least annually.

Section 2. The quorum for the business meeting of the Province V Assembly shall be the number of voting-eligible persons present.

Section 3. The business meeting of the Province V Assembly prior to the National Convention (Triennial) of The Order (hereinafter referred to as “Triennial”) shall elect Province V Assembly officers for the next three years (Triennium) and name the delegates and the alternates to the subsequent Triennial.

Section 4. The rules contained in the current edition of Robert's Rules of Order (Newly Revised) shall govern all proceedings of The Order; in all cases to which they are applicable, and in which they are consistent with these Bylaws.

Section 5. The president may appoint a parliamentarian and/or sergeant-at-arms.

**ARTICLE V – Executive Board**

Section 1. The Executive Board of the Province V Assembly shall consist of the elected officers: president, vice president, secretary and treasurer.

Section 2. The Province V Assembly president may appoint a past Province V Assembly president or vice president as an advisor. This advisor will have voice but no vote.

Section 3. Three (3) voting members of the Executive Board shall constitute a quorum.

Section 4. The Executive Board shall meet at the discretion of the president. If necessary, electronic communication or mail may be utilized for a meeting.

Section 5. The Executive Board shall respond to all business that arises between Province V Assembly business meetings such as, but not limited to, the filling of any vacancies among the executive officers of the province.

**ARTICLE VI – Province V Assembly Board**

Section 1. The Province V Assembly Board shall consist of the current Province V Assembly officers, the Diocesan Assembly presidents or their representatives, and the following appointees: Daughters at Large chair, Episcopal Church Women liaison, International Daughters chair, and Junior Daughters directress.

Section 2. Only the members named in Section 1 shall have voice and vote at any meetings of the Province V Assembly Board.

Section 3. Other appointees, volunteers, and guests may have voice.

Section 4. The quorum for the Province V Assembly Board shall be the number of eligible voters present.

Section 5. The Province V Assembly Board shall adopt and maintain the Province V Assembly Policies and Procedures, which clarifies the specific workings of the Province V Assembly. The Province V Assembly Policies and Procedures shall be reviewed at least annually and updated and re- adopted at least once every triennium.

### **ARTICLE VII – Province V Assembly Membership**

Section 1. The membership of the Province V Assembly shall be members in good standing of The Order who are either members of a chapter or Daughters at Large residing within the territory of the Province V Assembly.

Section 2. Dues

- a) Dues and dues-related issues are established at Triennial.
- b) Dues are to be paid prior to the beginning of each fiscal year of The Order (September 1).
- c) Members of The Order who are current in their dues shall be considered members in good standing.

### **ARTICLE VI – Officers**

Section 1. The offices of The Province V Assembly shall be president, vice president, secretary, and treasurer.

Section 2. Election of Officers

- a) Election of officers shall take place at the business meeting of The Province V Assembly immediately preceding Triennial.
- b) Any office may be filled by the election of co-officers.
- c) According to The Bylaws of The Order, a Daughter granted lifetime dues relief (not to be confused with temporary dues assistance) is not eligible to hold office at any level.
- d) The term of each office shall be three (3) years, beginning on September 1 following the close of Triennial.
- e) No member shall hold more than one office at a time.
- f) No member shall be eligible to serve more than a total of three (3) full terms as an elected officer on the Province V Assembly Executive Board.
- g) A Province V Assembly president shall serve no more than two (2) full terms.
- h) Election of officers shall be by recorded vote. The person with the highest number of votes for a position is elected. If only one nominee is presented for any office, the election may be by acclamation.

Section 3. Vacancies

- a) In the event of a vacancy in the office of president, the vice president shall automatically succeed to that office for the remainder of the unexpired term.
- b) In the event of a vacancy in the office of vice president, secretary or treasurer, the office shall be filled by presidential appointment, with the consent of the Executive Board. The appointed officer shall serve for the remainder of the unexpired term.
- c) Serving at least two (2) years to fill a vacated office shall be considered a full term.

### **ARTICLE VII – Duties of Officers**

Section 1. The president shall:

- a) preside at all business meetings of the Province V Assembly, the Province V Assembly Executive Board, and the Province V Assembly Board
  - b) make appointments to fill vacancies in executive offices, subject to the consent of the Province V Assembly Executive Board
  - c) appoint all committee chairs, subject to the consent of the Province V Assembly Board
  - d) serve as a Province V Assembly delegate to Triennial.
- Section 2. The vice president shall:
- a) perform the duties of the president in the president's absence
  - b) in case of the president's inability to serve or resignation, succeed to the office of president for the remainder of the term.

Section 3. The secretary shall:

- a) record the minutes of all proceedings of the business meeting of the Province V Assembly, the Province V Assembly Executive Board, and the Province V Assembly Board
  - b) retain paper copies of all approved minutes and treasurer's reports.
- Section 4. The treasurer shall:
- a) be responsible for all financial transactions of the Province V Assembly
  - b) present annually the written financial report and budget to the business meeting of the Province V Assembly
  - c) present at least quarterly a written, year-to-date financial report to the Province V Assembly Board,
  - d) prepare records for review annually and submit records for audit every three (3) years.

### **ARTICLE VIII—Delegates to Triennial**

Section 1. The president and the Daughters at Large chair shall serve as the Province V Assembly delegates to Triennial.

Section 2. The Nominating Committee shall name a person to serve as an alternate to each of the Province V Assembly delegates to Triennial.

### **ARTICLE IX – Committees**

Section 1. The president shall serve as an ex-officio member of any committee appointed, except the Nominating Committee.

Section 2. Nominating Committee

- a) A nominating committee of three (3) Daughters in good standing residing within the territory of the Province V Assembly shall be appointed by the president at the business meeting held in the second year of the Triennium.
- b) The Nominating Committee shall find at least one candidate for each office and shall present to the membership at the business meeting a slate of all eligible candidates.

- c) To be eligible for nomination as a Province V Assembly officer, a Daughter must
  - 1. be a member in good standing of the Province V Assembly
  - 2. have held an elected or appointed position on the board of a chapter, diocesan assembly, or provincial assembly
  - 3. have been a member of The Order for at least three (3) years.
- d) To be eligible to serve as the Daughter at Large chair, a Daughter must be a Daughter at Large resident within the territory of the Province V Assembly.
- e) The Nominating Committee is dissolved once the slate of officers has been presented. Section 3. Other Committees:
  - a) Any special committee that may be necessary to carry out the business of the Province V Assembly shall be appointed by the president.
  - b) Two committee members shall constitute a quorum for any committee meeting.

### **ARTICLE X – Amendments**

Section 1. These Bylaws may be amended at a business meeting of the Province V Assembly by a two- thirds (2/3) vote of the eligible members present.

Section 2. The proposed amendment(s) must be sent for review at least sixty (60) days prior to the business meeting of the Province V Assembly, either virtually to every daughter in the Province with an active email or through her chapter president.

Section 3. Unless otherwise stated within a given amendment, all amendments shall take effect at close of the business meeting of the Province V Assembly at which they were approved.

*Revised 4/22/2017*

*Edited 6/5/2019*

*Proposed for Adoption 9/19/2020*

*Adopted 9/19/2020*

*Revised 11/02/2022*

*Revised 03/01/2023*

*Edited 03/08/2023*



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